



DERM|sa

DERMATOLOGY
ASSOCIATES OF
SAN ANTONIO

Financial Policy

In order to better serve you and to avoid misunderstanding, we would like to explain our office financial policy. Whether insurance is involved or not, responsibility for payment for today's visit ultimately belongs to the patient (parent, guardian, insured, etc.) Please make sure that our office has a copy of all current insurance cards and, as a courtesy, we will file your insurance claims for you. At the conclusion of your visit we will collect any applicable copays, coinsurances and/or deductibles. We will also collect for services not payable by your insurance company. We accept many forms of payment including cash, checks and credit cards.

Referral Policy

If you have an insurance plan that requires a referral, it is your responsibility to obtain an up-to-date referral from your primary care physician before your appointment. If you are an established patient, we will try to get the referral for you, but you must notify us of any changes in your insurance status so that a proper referral can be obtained. If a referral has not been received by the time of your appointment, there are two options available to you:

- 1) Reschedule your visit until a current referral can be obtained.
- 2) Pay privately for the visit and we will be happy to reimburse you if a referral is received after your visit.

If you are unsure about your benefits or our referral policy, please ask a receptionist who will be happy to help you.
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I have read the above policies and fully understand and accept my financial responsibility for payment of all services rendered.

Signature

Date